



CATHOLIC ARCHDIOCESE OF MELBOURNE

**CIRCULAR HR 0417 (12 OCTOBER 2017)
ALL PARISH PRIESTS AND ADMINISTRATORS
IN THE ARCHDIOCES OF MELBOURNE**

Travel Expenses

Modern awards, which cover a significant proportion of parish employment, prescribe the minimum level of reimbursement for an employee using his or her private vehicle for work purposes.

The rate is reviewed annually and adjusted from time to time based on Consumer Price Index (Private motoring sub-group) movements.

The current reimbursement rate is 78 cents per kilometre regardless of the car's engine capacity.

The advice does not apply to staff employed in schools.

Karen Horner
Human Resources Manager

Human Resources

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The Archdiocese is committed to the safety, wellbeing and dignity of all children and vulnerable adults.