



CATHOLIC ARCHDIOCESE OF MELBOURNE

**CIRCULAR HR 0314 (20 JUNE 2014)
ALL PARISH PRIESTS AND ADMINISTRATORS
IN THE ARCHDIOCESE OF MELBOURNE**

Miscellaneous Award rates of pay

The Miscellaneous Award cover employees who are not covered by another modern award except those classes of employees who, because of the nature or seniority of their role, have not traditionally been covered by awards including managerial employees and professional employees.

In the parish context, housekeepers, gardeners and cleaners are covered by the Miscellaneous Award.

The Wage Rate Schedules in this Award have now been adjusted to reflect the recent decision by the Minimum Wages Panel of Fair Work Commission to increase all modern award weekly wages by 3% per week rounded to the nearest ten cents. Proportionate rates apply to hourly minimum wages. The attached schedule provides details.

The increases apply from the first pay period commencing on or after 1 July 2014.

Increases can be absorbed into existing over award payments.

A copy of this circular has been posted on the Archdiocese's website at <http://www.cam.org.au/Policies/Current-Circulars.aspx>

A handwritten signature in black ink, appearing to read 'Tom Carr'.

Tom Carr
Human Resources Manager

Human Resources

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MISCELLANEOUS AWARD RATES OF PAY as at 1 JULY 2014

Classification	38 hr week rate	Part-time per hr	Casual per hr
<p>Level 1 An employee at this level has been employed for a period of less than three months and is not carrying out the duties of a level 3 or level 4 employee eg housekeepers, cleaners, gardeners, sacristans for the first three months of their employment</p>	\$640.90	\$16.87	\$21.08
<p>Level 2 An employee at this level has been employed for more than three months and is not carrying out the duties of a level 3 or level 4 employee eg housekeepers, cleaners, gardeners sacristans after the first three months of their employment</p>	\$684.70	\$18.02	\$22.52
<p>Level 3 An employee at this level has a trade qualification or equivalent and is carrying out duties requiring such qualifications eg, any of the above if these circumstances apply</p>	\$746.20	\$19.64	\$24.55
<p>Level 4 An employee at this level has advanced trade qualifications and is carrying out duties requiring such qualifications or is a sub-professional employee. eg, any of the above if these circumstances apply</p>	\$814.20	\$21.43	\$26.78